



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		DR. CHEEDAY SATYANARAYANA DEGREE & P.G COLLEGE
• Name of the Head of the institution	Sri Sakumalla Satyanarayana	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	+918639091356	
• Alternate phone No.	09440126142	
• Mobile No. (Principal)	9989207551	
• Registered e-mail ID (Principal)	sss.csn99@gmail.com	
• Address	8-7-29/6 behind industrialBhimavaram estate	
• City/Town	Bhimavaram	
• State/UT	Andhra Pradesh	
• Pin Code	534201	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Self-financing				
• Name of the IQAC Co-ordinator/Director	M Rajkamal				
• Phone No.	8985012414				
• Mobile No:	8328282587				
• IQAC e-mail ID	drcsniqac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://drcsndegreeandpgcollege.ac.in/userfiles/2020-2021%20AQAR%20Submitted.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://drcsndegreeandpgcollege.ac.in/userfiles/College%20UG%20Academic%20Calander%202021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.17	2009	15/06/2009	14/06/2014
6.Date of Establishment of IQAC			10/06/2008		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year			03		

Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
*CRT classes *Academic audit *Career counselling and guidance *ICT classrooms *Preparation of teaching plans		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
Induction program for freshers	An one day induction program was organized for all the freshers from both U.G & P.G programs	
Parents- teacher meeting	Parent- teacher meeting was organized. Feedback is collected from the parents which is analyzed to take necessary action	
Faculty development program	A FIVE days faculty development program was organized for all the teaching staff	
13. Was the AQAR placed before the statutory body?	Yes	
Name of the statutory body		

Name of the statutory body	Date of meeting(s)
governing body	19/03/2023

14. Was the institutional data submitted to AISHE ?	Yes
Year	

Year	Date of Submission
2021-2022	05/01/2023

15. Multidisciplinary / interdisciplinary The vision of the institution is to impart education useful to the student community and the country. Just teaching the syllabus in the classrooms and conducting examinations practiced in the HEI's Which is not able to cater to the needs of the development of the society and the country. The college is offering conventional , restucture and vocational Programmes both at Undergraduate and Post Graduate levels. B.Sc - Mathematics-Physics-Chemistry B.Sc - Mathematics-Physics-Computer Science B.Sc - Mathematics-Electronics-Computer Science B.Sc - Botany-Zoology-Chemistry B.Sc - Microbiology-Biochemistry-Biotechnology B.Com - General B.Com - Computer Applications B.A - Social Work - Economics - Geography M.Sc - Microbiology M.Sc - Biochemistry M.Sc - Biotechnology

M.Sc - Organic Chemistry

M.A - English

M.A - Social Work

MBA - Master of Business Administration

MCA- Master of Computer Applications

16.Academic bank of credits (ABC):

Academic Bank Credits are a key component of the NEP-2020 that all Academic Institutions must Implement . Integrating Higher Educational Institutions in a Globalised space is Critical and Urgent as we move forward .

We are in process to implement online courses through National Schemes like SWAYAM,NPTEL etc., for our students and considering for credits earned against elective courses.

We are awaiting further Instruction from our Affiliating University in the implementation of Academic Bank Credits.

17.Skill development:

1. Govt. of A.P has sanctioned skill development center in our college. The student is given soft skills planning in the time table.
2. The programs offered to provide vocational education are Microbiology, Biochemistry and Biotechnology with the required skills to enable then to get employment.
3. Fortunately, the university has introduced papers on value-based education to inculcate positivity among students. They are taught and trained humanistic approach, ethics, human values and good conduct they are given opportunity to participate in the seminar to discuss about peace, love towards other nonviolence and human values.
4. I) The college trains students in value added programs and certificate courses. All the students have to choose one or two of these courses.

ii) The employers deploy their experts to the college to train students the required skills.

iii) The present changes in newly planned programs may include the required module.

iv) The APSCHE has already introduced skill developments programs. v) online skill development practices are being planned
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The promotion of Indian Arts and Culture is Benficial not only to the individuals but also to the Country. Since our college is offering professional courses English is used as a Medium of Communication and for course work in all programs. We celebrate significant dates and host activities in regional inorder to inculcate a sense of regional pride in students.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
I) The institution has introduced employment-oriented training. ii) The main outcome expected are knowledge of the curriculum, personality development with skills and employment. The outcome-based education, teaching training and evolution is designed and implemented. iii) The outcome-based education is decentralized and responsibility to the departments. . A) The faculty is entrusted with the responsibility to design vocational online courses . B) The faculties are provided with the necessary ICT infrastructure for the benefit of the learners.
20.Distance education/online education:
Due to Covid - 19 pandemic Educational Institutions in the country have rapidly used the digital Platforms for teaching classes , for conducting conferences and meetings. With online education Geographical barriers are broken and students can interact with experts from far away places. Our institution has adopted to hybrid mode of education combining online and offline resources. Students are encouraged to do online courses and teachers are encouraged goolemeet,teachmint etc.,

Extended Profile

1.Programme

1.1

16

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 **884**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **265**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **723**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **577**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **62**

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 **16**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **884**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

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Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **723**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 **577**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **62**

Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	05
Number of sanctioned posts for the year:	
4.Institution	
4.1	375
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	30
Total number of Classrooms and Seminar halls	
4.3	167
Total number of computers on campus for academic purposes	
4.4	10.00
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curriculum Planning:

- **Dr. C.S.N Degree & P.G courses established in 1994affilitatedtoAdikavi Nannaya University Rajahmahendravararam and recognized by APSCHE**
- **Annual academic calendar, timetable, schedule of internal examinations are planned well in advance. Academic calendar and curriculum are displayed on notice boards and also in the college website for the information of all its**

stakeholders.

- Under supervision of IQAC in the beginning of the academic year, draws a plan to achieve the best learning outcomes. It includes curriculum implementation, semester teaching plans, internal examinations, schedule, teaching plan of each department.
- Preparation of teaching plans, developing teaching aids, identifying various delivery models for an effective implementation of the curriculum.

Curriculum Implementation:

- Department meetings and reviews help in the process of course allocations planning and monitoring. The faculty members prepare the pre classes material based on the course and delivers the lectures with the help of various teaching aids PPT, OHP and Power point presentation for effective delivery.
- Contents beyond the syllabus are identified, and given extra information.
- Monthly review meetings are conducted with HOD's of the various department to monitor the syllabus covered, quarterly review is done by the principal, whenever requires, corrective measures are taken.
- Completion of syllabus in time is the primary objective which facilitates in the conduction of remedial sessions and revision classes for optimum results.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

16

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

16

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

583

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

16

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

- The management gives special importance to values systems among the students and staff to eliminate gender bias in the campus, hence having co education system.
- Anti-sexual harassment committee was constituted as per UGC norms to protect the women as and when required.

Environment and sustainability

- The institute is implementing environmental studies module as per UGC guidelines, comprising of ecosystem, biodiversity environmental pollution. The UG students are exposed to importance of environment and sustainability, biodiversity and its conservation types of environmental pollution.
- Harithaharam, vanammanam, and swatch Bharath are the programs organized by the college every year as a part of environmental pollution control among the students reading clean surrounding.
- Utmost priority is given to value system along with skill development.

Human Values and professional ethics

- University has introduced the course on Human Values and professional ethics in the first semester of all UG programs, to create awareness among the students about the human values and professional ethics.
- Lectures are organized in the college by eminent persons to implant ethics in their day- to-day life and extension activities in rural areas.
- The college organized blood donation camps and health awareness programme every year to create awareness of general health among public.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**05**

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**548**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**304**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://drcsndegreeandpgcollege.ac.in/user_files/1_4%202021-22%20feedback.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://drcsndegreeandpgcollege.ac.in/user_files/1_4%202021-22%20feedback.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

391

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

296

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

All the students have to attend a compulsory counselling session on admission before filling combination form. Admission process is based on intermediate marks for U.G admissions in which online admission system is implemented by state government of Andhra Pradesh, seats will be as per the norms specified in the process rank in common entrance tests is criterion for P.G admissions.

The institution assesses the learning levels of the students in two ways at the time of the commencement of the classes. Students enrolled in various disciplines are identified as slow and advanced learners based on their tests conducted by each department. This helps to identify the slow learners and to design special coaching sessions (or) territorial sessions to bridge the gap between the slow learners and the advanced learners more over the wide range of continuous assessment components that include, daily home assignments, class assignments, seminars and group discussion, additional assignments, quizzes, class tests, projects, internships, viva – voice examinations and attendance, enabled effective assessment of learning levels of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1ND0DEqJBbdlwTL0hP2xFdmum9Mu_nA-S/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
05/11/2021	884	62

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Diversity of Learners in respect of their background, abilities and other personal attributes will influence the extent of their learning. The teaching-learning modalities of the institution are rendered to be relevant for the learner group. The learner-centered education through appropriate methodologies facilitates effective learning. Teachers provide a variety of learning experiences, including individual and collaborative learning. The teachers employ interactive and participatory approach creating a feeling of responsibility in learning and makes learning a process of construction of knowledge. Teaching and learning activities are made effective by these practices. Many teachers use black - board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving also some teachers use power point presentations and computer-based materials.

Field visits, industrial visits, study hours, internship are the most common and often happening experiences in the student's collegiate life. The academic calendar is housed exclusively with a slot of field trip holidays spanning for a period of four mentioned for the purpose of carrying out visits to industries and relevant fields.

Industrial visits enhance the students various ideas about the future work environment and requirements of the industries field visits apart from rejuvenating the students, impart knowledge and understanding on real life issues such as environmental impacts, socio- economical demands and other such issues.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://drive.google.com/file/d/199hd5-XFbjnsyy22dKkfn_-BhfHiDq8W/view?usp=sharing

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready.

ICT is the most effective mode of communication used in teaching - learning process to improve the learners / students learning ability, attention, interest, geotivity and think critically the institution has been dynamic in terms of adapting itself to the latest trends and tools for teaching and learning .

Use of ICT By Faculty:

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.drcsndegreeandpgcollege.ac.in/userfiles/ICT%20Class%20Rooms compressed.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

1. Academic calendar

Based on the academic calendar issued by the affiliation University the College Academic Committee (CAC) collects the plan of action from Department heads and puts forth in the Academic Committee that prepares a well-planned Academic calendar for the smooth conduct of academic activities. After the approval of the CAC it is circulated to all the stakeholders and displayed in the notice boards, and college website.

2. Teaching Plan

Head of the department conduct meeting with the faculty before commencement of the academic session, and allocate subjects. An unit-wise teaching plan of the course content is prepared to ensure a uniform pace of teaching. Course-coverage is monitored by the concerned HOD once in a fortnight and deviations if any, are clarified with the concerned faculty

The number of hours in the teaching plan is framed depending on the credits of the course and made available to the students.

The contents of the plan include:

- Course prerequisites
- Course objectives and outcomes
- Mapping of course outcomes with program outcomes
- Learning resources
- Delivery methodologies
- Assessment methods
- Detailed unit wise lecture plan
- Assignment and tutorial questions
- Model question paper
- Link to the video lectures
- Additional information over and above the curriculum

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

62

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

01

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

58

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

120

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Students are made aware of continuous assessment scheme of lab work ,project work and seminars as per the evaluation criteria .Team work marks are displayed on notice board.Any discrepancy in continuous assessment is resolved at departement level.

The grivances during the conduction of the university online/theory examination and discrepancies in the mark sheets are addressed and discussed in consultation with the C.E.O (College examination officer) and if necessary the student write the application to the direction of Board of examination and evaluation

CEO forwarded the application of students to the University for the further action.

University declares the schedule for revaluation and demand of photocopy of corrected answer sheet after the declaration of the results

Examination Management System (EMS)

- **Effective Administration in Examination Cell**
- **Efficient information storage, suitable and proper documentation**

Continuous Internal Assessment System

- **CIA is mandatory. The basic requirements are two unit test (15 marks) one three hours exam (10 marks). Three assignments should be submitted and average of the three is taken (10 marks). 5 marks are awarded for attendance and 5 marks for Term paper/Seminar and Quiz. The total CIA marks is 50. The student shall secure a minimum of 30%.**

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1lsT2j3ANH PHzHSDGSxBow8Zp2bB1sdx1/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The University has clearly stated learning outcomes of the Programs and Courses.

Program outcomes, program specific outcomes and course out comes for all programs offered by the institution are stated and displayed on the college website.

A Program out comes: -

PO 1: Critical thinking: take informed actions, after identifying the assumptions that frame our thinking and action, looking at our ideas and decisions (intellectual, organization and persona) from different perspectives.

PO 2: Social induction: Elicit various of others, mediate disagreement and help reach conclusion in group settings.

PO 3: Ethics: recognize different value systems including your own understand the moral dimensions of your decisions.

PO 4: Environment & sustainability: -Understandtheissues of environmentalcontents and sustainable development.

PO 5: Effective citizenship: Demonstrate empathetic social concern and equality - centered national development, and the ability to act with an informed awareness of issues.

- As the instruction offers both U.G and P.G programs both the outcomes are different.
- The PO of U.G & P.G programs is good results with good percentage of marks that makes students saleable.
- Copy of the Syllabi is available in the department for ready reference for students and Faculty.

- Learning Outcomes of the Programs and Courses are discussed with students at the end of each
- topic of the study by the faculty leading to which technical applications. The learning outcomes are stated using Blooms Taxonomy and expressed in the lesson plan that

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At the beginning of every semester / year, the subject teacher conveys course objectives (CO) at the introductory part of respective subjects the copies of the syllabi are kept in the department it is distributed beginning the semester / year. And / or circuit among students. However the students can download the syllabus from the university website also. The following are the evaluation process of PO, pro and co.

For Post Graduate Courses:

1. Seminar presentation
2. Short quizzes or objective questions
3. Home assignments
4. Project work

For Under Graduate Courses:

1. Unit test as decided in the syllabus
2. Black board presentation
3. Quizzes
4. Quarterly Examination
5. Model Examinations
6. Field / project work.

-Keeping this view in mind, some extra- curricular activities are subject and topic based. E.g.: - constant lecture in given topic

awareness / celebration day, women's day, AIDS awareness, Blood checking etc. from these practices, a student can optimally express their knowledge and this enhance their confidences.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

217

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://docs.google.com/forms/d/1VrQa-j6oAKvUUjPojApIDYLMg4BQZyBKE_9pEhxxX44/edit#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy

for promotion of research which is uploaded on the institutional website and implemented

The institute provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus. Due to limited resources, the institute may not be able to fund all the research activities taken up by the faculty and students. Faculty is encouraged to apply for various funding agencies and pursue their research. However, the institute is ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty or student. The faculty and students are encouraged to present their ideas / project proposals before the research committee for getting the sanction of seed funding in accordance with institute guidelines.

The faculty and students are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for peer reviewed publications, writing books and filing patents. The institute takes care of patent filing process, which is governed by the Research policy of the institute.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

nil

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.86480

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

nil

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

nil

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents.

Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products.

The sole objective of the Incubation Center is to facilitate students to convert their Ideas into Technological Innovations. Students are provided facilities to build prototypes useful for promotion of Agriculture and Rural Development. Financial Assistance is provided for major and minor Research Projects. Workshops on emerging trends in Technology are held. Model Expos are held. Students are awarded cash prizes for best models. Students are encouraged to gain hands on experience and better Industrial Exposure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

9

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

04

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College was allotted a National Service Scheme (NSS) Unit by Adikavi Nannaya University. About 300 students have enrolled their names as NSS Volunteers. The motto of NSS is 'Not Me But You'. Service to mankind is service to god. Imparting such values and attitude in to students is the motive of the institution. Believing in this, the institute carries out a number of extension activities in the neighborhood community. Our NSS club received most prestigious awards at international level, national level, state level, and at university level with more than 80 awards in community service through NSS since its inspection.

The NSS units concentrate on the welfare of the neighborhood community and sensitize their social problems and takes necessary steps for the betterment of the society. These social outreach programmes brought a great impact on the holistic development of the students as they come across different categories of the people and their living standards. Every year during Independence Day and Republic day, the NSS students coordinate with the other clubs of the institute to demonstrate on a current social problem through parades, rallies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

14

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

642

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

02

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

05

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college encompasses a well maintained lush green campus spread over 6.25 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning process.

Classrooms: College encompasses 29 number of well furnished, well

ventilated & spacious classrooms for conducting theory classes as well as involving students in participatory learning by conducting group discussions, seminars, debates etc. Along with that 4 tutorial rooms are available for slow learners.

Laboratories: The College has totally 17 laboratories in the disciplines of chemistry- 5, Biotechnology -1, Micro Biology-2, Bio chemistry-2, Computers-2, electronics-1 Physics-2, zoology-1, Botony-1 .All laboratories are well equipped with equipment and facilities. These labs are utilized for conducting practical classes as well as for the industry enable teaching.

Seminar hall: The seminar hall is well equipped air condition hall with latest audio visual aids, projectors and internet connectivity. seminar hall is used for conducting state level seminars and workshops at the college.

Auditorium: The college has open auditorium used for various cultural activities, events and other gatherings.

Library: The institution is having a central library with the seating capacity of 50 .It has number of Text Books, Reference Books and volumes covering all major fields of Science, commerce, management and computers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has a seminar hall with 300 seating capacity and also an open auditorium to conduct cultural activities, workshops, conferences & seminar.

Cultural activities: The College is proactive in providing facilities for students to participate in cultural activities. The open air stage, air condition and ICT enabled seminar hall and classrooms are utilized for cultural activities. These activities are co-ordinate by cultural committee supported by team of faculty

members. The committee organises many cultural programmes like debate, fancy dress, hair dressing, rangoli, mehendi, quiz, essay writing etc. as well as many events and days like national festivals, cultural festivals, ambedkar jayanthi, literacy day, ozone day etc.

Sports: A spacious playground is available for outdoor games like cricket, volley ball, badminton, archery, fencing etc. College encourages sports activities. A number of sports activities are organized in the college aiding the students to display their talent in sport activities. A qualified physical director is available for sporting of the students. Number of Inter Collegiate competitions and university team selections are organized in our college. A number of players had played district, state, national and university level games.

Yoga: the Institution has a yoga centre in the ground floor of the college auditorium which provides good health. We conduct the yoga classes on a regular basis for the students & staff in the evening hours.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR

in Lakhs)

13.80915

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution is having a central library with the seating capacity of 50. The library is located in the ground floor of the main building. It has 8698 text books and 559 reference books covering all major fields of Science, commerce, management and computers etc. Each faculty and student is entitled with an account and three books are issued at a time. At the time of admission students are issued the library cards which will be valid till their final semester. Along with central library departmental libraries are also maintained to satisfy the information needs of the students.

Gurukool software has a Library management system for automation of Library which covers inventory and daily transactions. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information. E-Books are gathered using the National Digital Library of India.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: A. Any 4 or more of the above

**e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.18569

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

67

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

DR.C.S.N Degree & P.G College is equipped with computers & IT facilities to enhance the learning process of the students. The institution provides internet facility throughout the campus by providing high speed fiber net i.e., Apple (100 Mbps and 60 Mbps)

and BSNL (80Mbps)

The college has Desktops, Laptops, Tabs and routers accessible both to the students and teachers for academics and co-curricular purposes. Laptops and Desktops are arranged at HOD Cabins for easy access of information and also for preparing effective teaching methods. The computer lab has user-friendly desktops and laptops. Printers are present in the office and in the computer lab. 4 TVs are provided for Video Conferences, Webinars and seminars for management, students and staff.

The campus adopts best practices for scalable and sustainable development of all IT services. 10 classrooms, computer lab and seminar hall are enabled with IT provisions. CCTV and Biometric systems are also available on the campus. A constant up gradation and updates of various facilities infrastructural provisions are done at periodical intervals to assure that the entire campus is ICT enabled for Effective teaching and learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1wHf2CYSn4xIns-Ry5fyE3EirHh-SiRa9/view?usp=drive_link

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
884	167

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 250 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **B. Any three of the above**
Facilities available
for e-content development Media Centre
Audio-Visual Centre Lecture Capturing
System (LCS) Mixing equipments and
software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.drscndegreeandpgcollege.ac.in/userfiles/E-Content%20Facilities.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

49.16

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has a well-structured procedure for maintaining and utilizing physical, academic and support facilities.

Physical Facilities: Various committees have been established to ensure the college runs smoothly. The upgradation of facilities can be done based on the departments requisitions which can be done by the review of currently available facilities. The class IV

staff is in charge of maintaining the cleanliness of the campus, including the gardens, playgrounds, laboratories, classrooms etc. Cultural events, seminars, conferences, and other gatherings take place in auditoriums and seminar halls.

Academic Facilities: Academic schedules are prepared to make the best use of laboratories and classrooms. The Head of the departments, faculty and supporting staff are taking care of the equipment's and laboratories maintenance on the campus. The College has well-ventilated, spacious classrooms with sufficient fans, tube lighting, and equipment are used for teaching and learning process. The computing facilities maintenance and upgradation are done by Computer Administrator.

Support Facilities: The Library committee is monitors upgrading the library books and infrastructure of the library. The library staff performs the following tasks on daily basis: a. Shelving and Re-shelving, b. Maintenance cleanliness in the shelves c. supervision of the books and materials collection. Pest control is done in the library on a monthly basis. The college play grounds and sports facilities are maintained by the physical education department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=college-policies

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

464

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

163

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

525

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

65

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

38

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

24

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Institute has a student council constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and

administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of students' perception. Institute puts efforts for the all-round development of a student..Also student members are involved in several Institute and Department level committees with active participation. They are explained below.

Sports Committee:Assists the Physical Director and the Sport's Committee in organizing various sports competitions at different levels.

Cultural And Fine Arts:This committee organizes various cultural events and celebrates different festivals.Co-ordinates with the cultural committee in planning the smooth conduct of various State, National, and Global level cultural competitions.

NSS Advisory committee :is also encouraged in the institute enabling the student to participate in service activities like organizing blood donation, rural health & sanitation, adult education, and environmental awareness camps in the neighbouring areas as a social responsibility.

Student involvement in other committees:

1. Drug Use Prevention Committee
2. Internal Quality Assurance Cell (IQAC):
3. Grievance Redressal Committee:
4. Anti Sexual Harassment Committee
5. Women's Grievance Redressal Committee
6. Anti-ragging
7. Women Empowerment Cell

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged on third Saturday of December of every year.

Objectives of the Alumni association:

- To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.
- To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
- To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni.
- To initiate and develop programs for the benefit of the alumni.
- To assist and supporting the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.
- To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter.
- To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

6.1.1 Institutional Vision Mission:

DR.C.S.N Degree & P.G College has a special Vision & Mission i.e. It gives a Most priority to Women, society & Economically Backward Classes. As per our college strategy we encourage weaker sections of the Society to get Educated. We also Encourage Society to get Educated. That's why our college provides all courses i.e. P.G courses for minimum cost to Encourage All weaker sections to get Educated which helps in National growth & Economic development of our Country. DR.C.S.N College specially concentrates on vision & Mission to get a Unique Identification in the Society. Every year we also educate all the old & New Staff Members about our Vision & Mission of the beginning of the Academic year in the Month of June.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://drcsndegreeandpgcollege.ac.in/index.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

6.1.2 Decentralizations & participative Management:

DR.C.S.N Degree & P.G College Encourage participative management by Decentralize power in the Lines of management and in the working situations. Our Institution Conduct general Elections for Every three years to change the management styles. likewise we give a free hand for participative management by changing the Board members and managing Directors for Every three years .On the Second hand our institution implements participative management in working style by decentralize work in to different categories like Principals ,H.O.D S & Staff. On the other hand we give some power to Principal and staff members to take discussions & implement them.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://drcsndegreeandpgcollege.ac.in/page.php?menu=committees&slug=strategic-plan

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

6.2.1 Institutional Strategies/perspective plan:

Our College has a strategy to get Name & fame in the Society by offering good Educational courses.. We have a strategy and special strategy to attract All the Students to get admitted in to courses like M.B.A. M.C.A. and DEGREE Courses like B.A. B.COM B.SC.. we conduct Interactive sessions for all the Intermediate students to attract them to get Admitted in to our degree courses .We also give coaching to all students for Competitive Examinations on free basis to improve our college admissions for both P.G Courses & Degree courses

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://drcsndegreeandpgcollege.ac.in/page.php?menu=committees&slug=strategic-plan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

6.2.2 Functioning of institutional bodies As per polices:

The board members of our college & managing directors will Regularly concentrates on the policies , Rules & Regulations whether they are strongly implemented or not. We implement all policies effectively by setting different comities like, Anti Ragging Committee, Sexual harassment Committee, N.SS, Discipline committee IQAC Committee, H.O.DS and principal. Board of Directors will visit the college for Regular Intervals for continuous monitoring to give an excellent service to our students.

File Description	Documents
Paste link to Organogram on the institution webpage	http://drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=Organizational-Structure
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

6.3.1 Faculty Empowerment Strategies:

Welfare measures for Teaching & Non teaching Staff:

DR.C.S.N College is only an Educational Institution which creates a homely Environment for all the Teaching & Non Teaching Staff members. We treat our Employees as a Family Members. In the Lines of Welfare Measures we provide P.F, Facilities, E.S.I Facilities to all our Employees. In our College we have Medical facilities by M.B.B.S Doctor and with an R.M.P Doctor to all our Staff & Students for first Aid facilities on free basis. We also give Increments for Every Two years for all staff and Non Teaching Staff. We also provide salary Advances to Employees who have Emergency Needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

34

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

6.4.1 Internal & External Financial Audits:

Internal & External Audits will be conducted every year at the End of Academic year. Basing on that Audit only we take Discussions on Expenditures like, Annual Maintenance, Infrastructure Development, and Salaries for Teaching & Non Teaching Staff members, Garden

Maintenance etc. External Audit will also be conducted by the External persons Like Auditors, CA'S to be verify profit & Loss Accounts & Balance sheets of our College Every year whether we have good financial Resources or not, Which decides the fate of our College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

6.4.3 Strategy for Fund mobilization & its utilization:

The Institution is a self financed Institution. The Main Sources of Income of our College is Student fees, Tuition Fees, Rate of Interest on Fixed Deposits. Based on that income only We Mobilize the Funds and Resources As per our Requirements. If we have more Revenue for College i we Extend our Activities and Innovative projects year by year.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

6.5.1 Internal Quality Assurance System

The Institute has established the Internal Quality Assurance Cell as per NAAC guidelines. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the form of – Prepare academic calendar as per the guidelines of the University/APSCHE Enumeration of student feedback on teaching, learning and evaluation process of the respective courses. Organising orientation programme for the staff annually. Conducting Induction programme for the fresh batches of students every year. Monitor every teacher's Annual academic plan. Alumni are sensitizing the students by sharing their views in several interactive sessions with students and staff etc, every year. Faculty is being deputed to various training programmes related to quality assurance procedures and standards.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.drdsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=minutes-of-iqac

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

DR C.S.N.DEGREE & P.G. COLLEGE adopted the Outcome Based Education System (OBE) to improve the student learning system. In this system, the teaching-learning process is reviewed by the departments. The review is done by the respective course instructors and the Programme coordinators/Heads of the Departments through proper evaluation of different outcomes like Course Outcomes (CO), Program Outcomes (PO) and Program Specific Outcomes (PSO). This review is performed through marks scored in internal examination, semester-end examinations and course-end survey collected at the end of every semester. This process helps in improving the course content, content delivery procedures and curriculum. The IQAC prepared the OBE manual with the support of

Programme Assessment and Quality Improvement Committees (PAQIC) in each department. In addition, The IQAC has organized various training programmes on OBE for strengthening the OBE process on the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=minutes-of-iqac

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College Campus has conductive environment for gender equity which amply reflected in the composition of students and staff. There is no gender discrimination and equal opportunities are given to both genders.

Annual Gender sensitization action plan:

As we believe that gender sensitization is interlinked with gender empowerment.

A. Safety and security

Institute gives highest priority to the security and safety of staff and students and made security arrangement in the campus with adequate security staff ,and they look after in and exit of vehicles and people.

campus is under 24/7 CCTV-camera surveillance.

Committees against sexual harassment, ragging, and grievance committees are constituted and working to resolve grievances keeping in view the welfare, safety, and security of the staff and students .

B.Counseling

The institute has a well-established and functional system for student support and mentoring i.e. Mentor-Mentee Program.

C.Common Rooms

The institute has provided separate common rooms for both boys and girls with basic facilities for dining, refreshing and relaxation, etc.

A waiting room is provided for girl students adjacent to washrooms for taking the rest.

It is provided with 2 cots, Chairs, resting chairs, fans, medical kit, sanitary napkins etc. An attendant looks after the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://drive.google.com/file/d/1pix7ZpKlkZFLbR6xhgYBr9SI77t-86BR/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy

A. Any 4 or All of the above

**conservation: Solar energy Biogas
plant Wheeling to the Grid Sensor-based
energy conservation Use of LED bulbs/
power-efficient equipment**

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

College Management has taken several initiatives to keep campus clean, green and eco-friendly.

Solid waste management

Institute does not generate any hazardous solid waste. Non-hazardous solid waste generated in the form of garbage through regular maintenance and food waste from hostels is collected and dumped in a separate large pit and converted as compost and used as manure for lawn maintained in campus and non-degradable waste is picked up by local Municipal corporation.

Liquid waste management

The liquid waste generating from the chemistry and the other life sciences laboratories is collected in a special container. The collected liquid waste is treated through effluent treatment basins. The liquid waste generating from the bathrooms and toilets are properly diluted and carefully discarded through proper channels where sewage system has been done in an eco-friendly manner.

Biomedical waste management

No Bio-medical waste is generated from College.

E-waste management

Computers department of the College collects all E-Waste and unused electronic equipment for repairing and re-using and unusable electronic equipment are sent for recycling/disposal as per standard protocols.

Waste recycling system

There is no water recycling system in college.

Hazardous chemicals and radioactive waste management

Hazardous chemical waste generated from labs is diluted carefully and discarded through proper channels where sewage system has been done in eco-friendly manner by local municipal authorities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

E. None of the above

1. Green audit
2. Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions/awards
- 5.Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

A. Any 4 or all of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

A highly conducive and healthy environment is present in the campus where the people from different religions, regions, cultures and caste are living with a family spirit. The college encourage the beliefs and other cultural events of all religions and cultures. A highly social inclusive environment is developed in the campus and the college environment is an example for unity in diversity.

The college organizes 'Annual Day Celebrations' regularly as part of which there is 'Cultural Celebrations' where students make performances of various art forms. Cultural Personality development programs such as Art of Living activities for rural development etc. are perennial on the campus so that the students are adequately prepared for the complex nature of cultural and creative challenges in their post academic life. The college observes special days such as Women's Day, World Environment Day, Independence Day, Yoga Day etc., and also, celebrates all festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The staff and students are sensate towards social needs and the institution as a whole in working towards creating a better society. The constitutional obligations the spirit of the constitution are highly respected. The college also committed to respect the value system in the society. In this direction the college conducts several programmes in the nearby village and educate the people in the areas of health and sanitization utilization of voting right etc.

To integrate the intricacies of professional norms and morals and personal conduct for realizing a sense of completeness in the life process, the university offers a course titled "Human values and professional ethics" to the first year students of the B.sc,B.com,B.A programme. Also, to educate the student community on the core construct of constitution, the course titled .

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates all national festivals and birth anniversaries of great Indian personalities. Some of the events are listed below: The Independence Day

The Republic Day

Birth Anniversary of Ambedkar

The National Youth Day

The International Women's Day

International Day of Yoga

The World Environmental Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Administrative Reforms

1. Objectives of the Practice: Simplifying the administrative responsibilities of teaching and non teaching staff of the institution.

3. The context: Few employees of the college attend the college late and the work schedule either academic or administrative is disturbed and the consequences are made the students and other employees' suffer.

4. The Practice: Decentralisation of administration: For all the departments senior and highly qualified person is designated as Head of the Department. He is given the responsibility and powers to run the department in all aspects including academic, innovation and extension activities. He is at liberty to prepare departmental calendar with all activities after through discussions in the departmental meetings.

5. Evidence of Success: By introducing this practice, the administration which was completely with the principal is decentralized.

6. Problem encountered and resources required: Initially, .

Social Skills Enhancement with Earning Program

1. Objectives of Practice: ? To train the students in basic skills regarding sericulture, organic farming, food items preparation etc., ? To train students market the produce made by them ? To train students to develop communication and marketing skills.

2. The Context: Students are not aware and not taking interest in learning the basic skills required for growing food and preparing food, they are lacking in better communication and convincing skills.

3. The Practice: Five programs are identified for training and marketing at the college level. They are.

1 Organic farming of Vegetables and fruits, 2.. Sweets and Snacks, 3.. Phenyl making and 4. Tutions to school students

File Description	Documents
Best practices in the Institutional website	https://drcsndegreeandpgcollege.ac.in/user_files/Admn%20Ref.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Vision:

To provide value based, innovative quality education, with quest for excellence to make students skillful, technologically sound to meet global challenges and involve in nation building activities.

Mission:

- 1) To make higher education easily accessible to all.
- 2) To work as catalyst in human resource development and capacity building.
- 3) To inculcate core universal values like truth, righteousness cooperation and mutual understanding
- 4) To provide state of the art technological advancement and innovations.
- 5) To liaison and coordinate with other agencies of higher education.
- 6) This will be made known to all stake holders.

During the year 1992, a pediatrician who has been the first children specialist in the neighbouring three districts of Andhra Pradesh was not satisfied with the type of education to his children. The students were taught the lessons in the classrooms just to complete the syllabus and notes written by a senior teacher was supplied to the students. They used to mug up the notes without proper understanding and they were not completely learning the subject and not able to communicate well.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curriculum Planning:

- Dr. C.S.N Degree & P.G courses established in 1994 affiliated to Adikavi Nannaya University Rajamahendravaram and recognized by APSCHE
- Annual academic calendar, timetable, schedule of internal examinations are planned well in advance. Academic calendar and curriculum are displayed on notice boards and also in the college website for the information of all its stakeholders.
- Under supervision of IQAC in the beginning of the academic year, draws a plan to achieve the best learning outcomes. It includes curriculum implementation, semester teaching plans, internal examinations, schedule, teaching plan of each department.
- Preparation of teaching plans, developing teaching aids, identifying various delivery models for an effective implementation of the curriculum.

Curriculum Implementation:

- Department meetings and reviews help in the process of course allocations planning and monitoring. The faculty members prepare the pre classes material based on the course and delivers the lectures with the help of various teaching aids PPT, OHP and Power point presentation for effective delivery.
- Contents beyond the syllabus are identified, and given extra information.
- Monthly review meetings are conducted with HOD's of the various department to monitor the syllabus covered, quarterly review is done by the principal, whenever requires, corrective measures are taken.
- Completion of syllabus in time is the primary objective which facilitates in the conduction of remedial sessions and revision classes for optimum results.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year**16**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**16**

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year****583**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

16

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

- The management gives special importance to values systems among the students and staff to eliminate gender bias in the campus, hence having co education system.
- Anti-sexual harassment committee was constituted as per UGC norms to protect the women as and when required.

Environment and sustainability

- The institute is implementing environmental studies module as per UGC guidelines, comprising of ecosystem, biodiversity environmental pollution. The UG students are exposed to importance of environment and sustainability, biodiversity and its conservation types of environmental pollution.
- Harithaharam, vanammanam, and swatch Bharath are the programs organized by the college every year as a part of environmental pollution control among the students reading clean surrounding.
- Utmost priority is given to value system along with skill development.

Human Values and professional ethics

- University has introduced the course on Human Values and professional ethics in the first semester of all UG programs, to create awareness among the students about the human values and professional ethics.
- Lectures are organized in the college by eminent persons to implant ethics in their day- to-day life and extension activities in rural areas.
- The college organized blood donation camps and health awareness programme every year to create awareness of general health among public.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**05**

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**548**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

304

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://drcsndegreeandpgcollege.ac.in/userfiles/1_4%202021-22%20feedback.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://drcsndegreeandpgcollege.ac.in/userfiles/1_4%202021-22%20feedback.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students****2.1.1.1 - Number of students admitted (year-wise) during the year**

391

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

296

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

All the students have to attend a compulsory counselling session on admission before filling combination form. Admission process is based on intermediate marks for U.G admissions in which online admission system is implemented by state government of Andhra Pradesh, seats will be as per the norms specified in the process rank in common entrance tests is criterion for P.G admissions.

The institution assesses the learning levels of the students in two ways at the time of the commencement of the classes. Students enrolled in various disciplines are identified as slow and advanced learners based on their tests conducted by each department. This helps to identify the slow learners and to design special coaching sessions (or) territorial sessions to bridge the gap between the slow learners and the advanced learners more over the wide range of continuous assessment components that include, daily home assignments, class assignments, seminars and group discussion, additional assignments, quizzes, class tests, projects, internships, viva - voice examinations and attendance, enabled effective assessment of learning levels of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1ND0DEqJBbdlwTL0hP2xFdmum9Mu_nA-S/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
05/11/2021	884	62

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Diversity of Learners in respect of their background, abilities and other personal attributes will influence the extent of their learning. The teaching-learning modalities of the institution are rendered to be relevant for the learner group. The learner-centered education through appropriate methodologies facilitates effective learning. Teachers provide a variety of learning experiences, including individual and collaborative learning. The teachers employ interactive and participatory approach creating a feeling of responsibility in learning and makes learning a process of construction of knowledge. Teaching and learning activities are made effective by these practices. Many teachers use black – board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving also some teachers use power point presentations and computer-based materials.

Field visits, industrial visits, study hours, internship are the most common and often happening experiences in the student's collegiate life. The academic calendar is housed exclusively with a slot of field trip holidays spanning for a period of four mentioned for the purpose of carrying out visits to industries and relevant fields.

Industrial visits enhance the students various and ideas about the future work environment and requirements of the industries field visits apart from rejuvenating the students, impart knowledge and understanding on real life issues such as environmental impacts, socio- economical demands and other such issues.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://drive.google.com/file/d/199hd5-XFbjnsyy22dKkfn-BhfHiDq8W/view?usp=sharing

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready.

ICT is the most effective mode of communication used in teaching – learning process to improve the learners / students learning ability, attention, interest, geotivity and think critically the institution has been dynamic in terms of adapting itself to the latest trends and tools for teaching and learning .

Use of ICT By Faculty:

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.drcsndegreeandpgcollege.ac.in/userfiles/ICT%20Class%20Rooms_compressed.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

1. Academic calendar

Based on the academic calender issued by the affiliation University the College Academic Committee (CAC) collects the plan of action from Department heads and puts forth in the Academic Committee that prepares a well-planned Academic

calendar for the smooth conduct of academic activities. After the approval of the CAC it is circulated to all the stakeholders and displayed in the notice boards, and college website.

2. Teaching Plan

Head of the department conduct meeting with the faculty before commencement of the academic session, and allocate subjects. An unit-wise teaching plan of the course content is prepared to ensure a uniform pace of teaching. Course-coverage is monitored by the concerned HOD once in a fortnight and deviations if any, are clarified with the concerned faculty

The number of hours in the teaching plan is framed depending on the credits of the course and made available to the students.

The contents of the plan include:

- Course prerequisites
- Course objectives and outcomes
- Mapping of course outcomes with program outcomes
- Learning resources
- Delivery methodologies
- Assessment methods
- Detailed unit wise lecture plan
- Assignment and tutorial questions
- Model question paper
- Link to the video lectures
- Additional information over and above the curriculum

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

62

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

01

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

58

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

120

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Students are made aware of continuous assessment scheme of lab work ,project work and seminars as per the evaluation criteria .Team work marks are displayed on notice board.Any discrepancy in continuous assessment is resolved at departement level.

The grivances during the conduction of the university online/theory examination and discrepancies in the mark sheets are addressed and discussed in consultation with the C.E.O (College examination officer) and if necessary the student write the application to the direction of Board of examination and evalution

CEO forwarded the application of students to the University for the further action.

University declares the schedule for revaluation and demand of photocopy of corrected answer sheet after the declaration of the results

Examination Management System (EMS)

- **Effective Administration in Examination Cell**
- **Efficient information storage, suitable and proper documentation**

Continuous Internal Assessment System

- **CIA is mandatory. The basic requirements are two unit test (15 marks) one three hours exam (10 marks). Three assignments should be submitted and average of the three is taken (10 marks). 5 marks are awarded for attendance and 5 marks for Term paper/Seminar and Quiz. The total CIA marks is 50. The student shall secure a minimum of 30%.**

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1lsT2j3ANHPHzHSDGSxBow8Zp2bB1sdx1/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The University has clearly stated learning outcomes of the Programs and Courses.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the college website.

A Program outcomes: -

PO 1: Critical thinking: take informed actions, after identifying the assumptions that frame our thinking and action, looking at our ideas and decisions (intellectual, organization and persona) from different perspectives.

PO 2: Social induction: Elicit various of others, mediate disagreement and help reach conclusion in group settings.

PO 3: Ethics: recognize different value systems including your own understand the moral dimensions of your decisions.

PO 4: Environment & sustainability: -Understandtheissues of environmentalcontents and sustainable development.

PO 5: Effective citizenship: Demonstrate empathetic social concern and equality – centered national development, and the ability to act with an informed awareness of issues.

- As the instruction offers both U.G and P.G programs both the outcomes are different.
- The PO of U.G & P.G programs is good results with good percentage of marks that makes students saleable.
- Copy of the Syllabi is available in the department for ready reference for students and Faculty.
- · Learning Outcomes of the Programs and Courses are discussed with students at the end of each
- · topic of the study by the faculty leading to which technical applications. The learning outcomes are stated using Blooms Taxonomy and expressed in the lesson plan that

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

At the beginning of every semester / year, the subject teacher conveys course objectives (CO) at the introductory past of respective subjects the copies of the syllabi are kept in the department it is distributed beginning the semester / year. And / or circuit among students. How ever the students can download the syllabus from the university website also. The following are the evaluation process of PO, pro and co.

For Post Graduate Courses:

- 1. Seminar presentation**
- 2. Short quizzes or objective questions**

3. Home assignments
4. Project work

For Under Graduate Courses:

1. Unit test as decided in the syllabus
2. Black board presentation
3. Quizzes
4. Quarterly Examination
5. Model Examinations
6. Field / project work.

-Keeping this view in mind, some extra- curricular activities are subject and topic based. E.g.: - constant lecture in given topic awareness / celebration day, women's day, AIDS awareness, Blood checking etc. from these practices, a student can optimally express their knowledge and this enhance their confidences.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

217

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://docs.google.com/forms/d/1VrQa-j6oAKvUUjPoJApIDYLMg4BQZyBKE_9pEhxxX44/edit#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institute provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus. Due to limited resources, the institute may not be able to fund all the research activities taken up by the faculty and students. Faculty is encouraged to apply for various funding agencies and pursue their research. However, the institute is ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty or student. The faculty and students are encouraged to present their ideas / project proposals before the research committee for getting the sanction of seed funding in accordance with institute guidelines.

The faculty and students are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for peer reviewed publications, writing books and filing patents. The institute takes care of patent filing process, which is governed by the Research policy of the institute.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

nil

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.86480

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

nil

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

nil

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents.

Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products.

The sole objective of the Incubation Center is to facilitate students to convert their Ideas into Technological Innovations. Students are provided facilities to build prototypes useful for promotion of Agriculture and Rural Development. Financial

Assistance is provided for major and minor Research Projects. Workshops on emerging trends in Technology are held. Model Expos are held. Students are awarded cash prizes for best models. Students are encouraged to gain hands on experience and better Industrial Exposure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

9

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

04

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College was allotted a National Service Scheme (NSS) Unit by Adikavi Nannaya University. About 300 students have enrolled their names as NSS Volunteers. The motto of NSS is 'Not Me But You'. Service to mankind is service to god. Imparting such values and attitude in to students is the motive of the institution. Believing in this, the institute carries out a number of extension activities in the neighborhood community. Our NSS club received most prestigious awards at international level, national level, state level, and at university level with more than 80 awards in community service through NSS since its inspection.

The NSS units concentrate on the welfare of the neighborhood community and sensitize their social problems and takes necessary steps for the betterment of the society. These social outreach programmes brought a great impact on the holistic development of the students as they come across different categories of the people and their living standards. Every year during Independence Day and Republic day, the NSS students coordinate with the other clubs of the institute to demonstrate on a current social problem through parades, rallies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

14

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

642

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work**02**

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**05**

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college encompasses a well maintained lush green campus spread over 6.25 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning process.

Classrooms: College encompasses 29 number of well furnished, well ventilated & spacious classrooms for conducting theory classes as well as involving students in participatory learning by conducting group discussions, seminars, debates etc. Along with that 4 tutorial rooms are available for slow learners.

Laboratories: The College has totally 17 laboratories in the disciplines of chemistry- 5, Biotechnology -1, Micro Biology-2, Bio chemistry-2, Computers-2, electronics-1 Physics-2,

zoology-1, Botony-1 .All laboratories are well equipped with equipment and facilities. These labs are utilized for conducting practical classes as well as for the industry enable teaching.

Seminar hall: The seminar hall is well equipped air condition hall with latest audio visual aids, projectors and internet connectivity. seminar hall is used for conducting state level seminars and workshops at the college.

Auditorium: The college has open auditorium used for various cultural activities, events and other gatherings.

Library: The institution is having a central library with the seating capacity of 50 .It has number of Text Books, Reference Books and volumes covering all major fields of Science, commerce, management and computers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has a seminar hall with 300 seating capacity and also an open auditorium to conduct cultural activities, workshops, conferences & seminar.

Cultural activities: The College is proactive in providing facilities for students to participate in cultural activities. The open air stage, air condition and ICT enabled seminar hall and classrooms are utilized for cultural activities. These activities are co-ordinate by cultural committee supported by team of faculty members. The committee organises many cultural programmes like debate, fancy dress, hair dressing, rangoli, mehendi, quiz, essay writing etc. as well as many events and days like national festivals, cultural festivals, ambedkar jayanthi, literacy day, ozone day etc.

Sports: A spacious playground is available for outdoor games

like cricket, volley ball, badminton, archery, fencing etc. College encourages sports activities. A number of sports activities are organized in the college aiding the students to display their talent in sport activities. A qualified physical director is available for sporting of the students. Number of Inter Collegiate competitions and university team selections are organized in our college. A number of players had played district, state, national and university level games.

Yoga: the Institution has a yoga centre in the ground floor of the college auditorium which provides good health. We conduct the yoga classes on a regular basis for the students & staff in the evening hours.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

13.80915

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution is having a central library with the seating capacity of 50. The library is located in the ground floor of the main building. It has 8698 text books and 559 reference books covering all major fields of Science, commerce, management and computers etc. Each faculty and student is entitled with an account and three books are issued at a time. At the time of admission students are issued the library cards which will be valid till their final semester. Along with central library departmental libraries are also maintained to satisfy the information needs of the students.

Gurukool software has a Library management system for automation of Library which covers inventory and daily transactions. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information. E-Books are gathered using the National Digital Library of India.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books

A. Any 4 or more of the above

Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**0.18569**

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year****67**

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

DR.C.S.N Degree & P.G College is equipped with computers & IT facilities to enhance the learning process of the students. The institution provides internet facility throughout the campus by providing high speed fiber net i.e., Apple (100 Mbps and 60 Mbps) and BSNL (80Mbps)

The college has Desktops, Laptops, Tabs and routers accessible both to the students and teachers for academics and co-curricular purposes. Laptops and Desktops are arranged at HOD Cabins for easy access of information and also for preparing effective teaching methods. The computer lab has user-friendly desktops and laptops. Printers are present in the office and in the computer lab. 4 TVs are provided for Video Conferences, Webinars and seminars for management, students and staff.

The campus adopts best practices for scalable and sustainable development of all IT services. 10 classrooms, computer lab and seminar hall are enabled with IT provisions. CCTV and Biometric systems are also available on the campus. A constant up gradation and updates of various facilities infrastructural provisions are done at periodical intervals to assure that the entire campus is ICT enabled for Effective teaching and learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1wHf2CYSn4xIns-Ry5fyE3EirHh-SiRa9/view?usp=drive_link

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
884	167

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/userfiles/E-Content%20Facilities.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

49.16

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has a well-structured procedure for maintaining and utilizing physical, academic and support facilities.

Physical Facilities: Various committees have been established to ensure the college runs smoothly. The upgradation of facilities can be done based on the departments requisitions

which can be done by the review of currently available facilities. The class IV staff is in charge of maintaining the cleanliness of the campus, including the gardens, playgrounds, laboratories, classrooms etc. Cultural events, seminars, conferences, and other gatherings take place in auditoriums and seminar halls.

Academic Facilities: Academic schedules are prepared to make the best use of laboratories and classrooms. The Head of the departments, faculty and supporting staff are taking care of the equipment's and laboratories maintenance on the campus. The College has well-ventilated, spacious classrooms with sufficient fans, tube lighting, and equipment are used for teaching and learning process. The computing facilities maintenance and upgradation are done by Computer Administrator.

Support Facilities: The Library committee is monitors upgrading the library books and infrastructure of the library. The library staff performs the following tasks on daily basis: a. Shelving and Re-shelving, b. Maintenance cleanliness in the shelves c. supervision of the books and materials collection. Pest control is done in the library on a monthly basis. The college play grounds and sports facilities are maintained by the physical education department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=college-policies

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

464

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

163

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

525

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

65

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

38

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

24

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Institute has a student council constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic

and administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of students' perception. Institute puts efforts for the all-round development of a student..Also student members are involved in several Institute and Department level committees with active participation. They are explained below.

Sports Committee:Assists the Physical Director and the Sport's Committee in organizing various sports competitions at different levels.

Cultural And Fine Arts:This committee organizes various cultural events and celebrates different festivals.Co-ordinates with the cultural committee in planning the smooth conduct of various State, National, and Global level cultural competitions.

NSS Advisory committee :is also encouraged in the institute enabling the student to participate in service activities like organizing blood donation, rural health & sanitation, adult education, and environmental awareness camps in the neighbouring areas as a social responsibility.

Student involvement in other committees:

1. Drug Use Prevention Committee
2. Internal Quality Assurance Cell (IQAC):
3. Grievance Redressal Committee:
4. Anti Sexual Harassment Committee
5. Women's Grievance Redressal Committee
6. Anti-ragging
7. Women Empowerment Cell

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

8

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged on third Saturday of December of every year.

Objectives of the Alumni association:

- To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.
- To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
- To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni.
- To initiate and develop programs for the benefit of the alumni.
- To assist and supporting the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.
- To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter.
- To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

6.1.1 Institutional Vision Mission:

DR.C.S.N Degree & P.G College has a special Vision & Mission i.e. It gives a Most priority to Women, society & Economically Backward Classes. As per our college strategy we encourage weaker sections of the Society to get Educated. We also Encourage Society to get Educated. That's why our college provides all courses i.e. P.G courses for minimum cost to Encourage All weaker sections to get Educated which helps in National growth & Economic development of our Country. DR.C.S.N College specially concentrates on vision & Mission to get a Unique Identification in the Society. Every year we also educate all the old & New Staff Members about our Vision & Mission of the beginning of the Academic year in the Month of June.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://drcsndegreeandpgcollege.ac.in/index.php

6.1.2 - Effective leadership is reflected in various institutional practices such as

decentralization and participative management

6.1.2 Decentralizations & participative Management:

DR.C.S.N Degree & P.G College Encourage participative management by Decentralize power in the Lines of management and in the working situations. Our Institution Conduct general Elections for Every three years to change the management styles. likewise we give a free hand for participative management by changing the Board members and managing Directors for Every three years .On the Second hand our institution implements participative management in working style by decentralize work in to different categories like Principals ,H.O.D S & Staff. On the other hand we give some power to Principal and staff members to take discussions & implement them.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://drcsndegreeandpgcollege.ac.in/page.php?menu=committees&slug=strategic-plan

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

6.2.1 Institutional Strategies/perspective plan:

Our College has a strategy to get Name & fame in the Society by offering good Educational courses.. We have a strategy and special strategy to attract All the Students to get admitted in to courses like M.B.A. M.C.A. and DEGREE Courses like B.A. B.COM B.SC.. we conduct Interactive sessions for all the Intermediate students to attract them to get Admitted in to our degree courses .We also give coaching to all students for Competitive Examinations on free basis to improve our college admissions for both P.G Courses & Degree courses

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://drcsndegreeandpgcollege.ac.in/page.php?menu=committees&slug=strategic-plan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

6.2.2 Functioning of institutional bodies As per polices:

The board members of our college & managing directors will Regularly concentrates on the policies , Rules & Regulations whether they are strongly implemented or not. We implement all policies effectively by setting different comities like, Anti Ragging Committee, Sexual harassment Committee, N.SS, Discipline committee IQAC Committee, H.O.DS and principal. Board of Directors will visit the college for Regular Intervals for continuous monitoring to give an excellent service to our students.

File Description	Documents
Paste link to Organogram on the institution webpage	http://drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=Organizational-Structure
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

6.3.1 Faculty Empowerment Strategies:

Welfare measures for Teaching & Non teaching Staff:

DR.C.S.N College is only an Educational Institution which creates a homely Environment for all the Teaching & Non Teaching Staff members. We treat our Employees as a Family Members. In the Lines of Welfare Measures we provide P.F, Facilities, E.S.I Facilities to all our Employees. In our College we have Medical facilities by M.B.B.S Doctor and with an R.M.P Doctor to all our Staff & Students for first Aid facilities on free basis. We also give Increments for Every Two years for all staff and Non Teaching Staff. We also provide salary Advances to Employees who have Emergency Needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

33

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

34

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

6.4.1 Internal & External Financial Audits:

Internal & External Audits will be conducted every year at the End of Academic year. Basing on that Audit only we take

Discussions on Expenditures like, Annual Maintenance, Infrastructure Development, and Salaries for Teaching & Non Teaching Staff members, Garden Maintenance etc. External Audit will also be conducted by the External persons Like Auditors, CA'S to be verify profit & Loss Accounts & Balance sheets of our College Every year whether we have good financial Resources or not, Which decides the fate of our College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

6.4.3 Strategy for Fund mobilization & its utilization:

The Institution is a self financed Institution. The Main Sources of Income of our College is Student fees, Tuition Fees, Rate of Interest on Fixed Deposits. Based on that income only We Mobilize the Funds and Resources As per our Requirements. If we have more Revenue for College i we Extend our Activities and Innovative projects year by year.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

6.5.1 Internal Quality Assurance System

The Institute has established the Internal Quality Assurance Cell as per NAAC guidelines. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the form of - Prepare academic calendar as per the guidelines of the University/APSCHE Enumeration of student feedback on teaching, learning and evaluation process of the respective courses. Organising orientation programme for the staff annually. Conducting Induction programme for the fresh batches of students every year. Monitor every teacher's Annual academic plan. Alumni are sensitizing the students by sharing their views in several interactive sessions with students and staff etc, every year. Faculty is being deputed to various training programmes related to quality assurance procedures and standards.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=minutes-of-iqac

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

DR C.S.N.DEGREE & P.G. COOLLEGE adopted the Outcome Based Education System (OBE) i to improve the student learning system. In this system, the teaching-learning process is reviewed by the departments. The review is done by the respective course instructors and the Programme coordinators/Heads of the Departments through proper evaluation of different outcomes like Course Outcomes (CO), Program Outcomes (PO) and Program Specific Outcomes (PSO). This review is performed through marks scored in internal examination, semester-end examinations and course-end survey collected at

the end of every semester. This process helps in improving the course content, content delivery procedures and curriculum. The IQAC prepared the OBE manual with the support of Programme Assessment and Quality Improvement Committees (PAQIC) in each department. In addition, The IQAC has organized various training programmes on OBE for strengthening the OBE process on the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=minutes-of-iqac

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College Campus has conductive environment for gender equity which amply reflected in the composition of students and staff.

There is no gender discrimination and equal opportunities are given to both genders.

Annual Gender sensitization action plan:

As we believe that gender sensitization is interlinked with gender empowerment.

A. Safety and security

Institute gives highest priority to the security and safety of staff and students and made security arrangement in the campus with adequate security staff ,and they look after in and exit of vehicles and people.

campus is under 24/7 CCTV-camera surveillance.

Committees against sexual harassment, ragging, and grievance committees are constituted and working to resolve grievances keeping in view the welfare, safety, and security of the staff and students .

B.Counseling

The institute has a well-established and functional system for student support and mentoring i.e. Mentor-Mentee Program.

C.Common Rooms

The institute has provided separate common rooms for both boys and girls with basic facilities for dining, refreshing and relaxation, etc.

A waiting room is provided for girl students adjacent to washrooms for taking the rest.

It is provided with 2 cots, Chairs, resting chairs, fans, medical kit, sanitary napkins etc. An attendant looks after the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://drive.google.com/file/d/1pix7ZpKlkZFLbR6xhgYBr9SI77t-86BR/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	A. Any 4 or All of the above
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File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

College Management has taken several initiatives to keep campus clean, green and eco-friendly.

Solid waste management

Institute does not generate any hazardous solid waste. Non-hazardous solid waste generated in the form of garbage through regular maintenance and food waste from hostels is collected and dumped in a separate large pit and converted as compost and used as manure for lawn maintained in campus and non-degradable waste is picked up by local Municipal corporation.

Liquid waste management

The liquid waste generating from the chemistry and the other life sciences laboratories is collected in a special container. The collected liquid waste is treated through effluent treatment basins. The liquid waste generating from the bathrooms and toilets are properly diluted and carefully discarded through proper channels where sewage system has been done in an eco-friendly manner.

Biomedical waste management

No Bio-medical waste is generated from College.

E-waste management

Computers department of the College collects all E-Waste and unused electronic equipment for repairing and re-using and unusable electronic equipment are sent for recycling/disposal as per standard protocols.

Waste recycling system

There is no water recycling system in college.

Hazardous chemicals and radioactive waste management

Hazardous chemical waste generated from labs is diluted carefully and discarded through proper channels where sewage system has been done in eco-friendly manner by local municipal authorities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions/awards**
- 5.Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

A highly conducive and healthy environment is present in the campus where the people from different religions, regions, cultures and caste are living with a family spirit. The college encourage the beliefs and other cultural events of all

religions and cultures. A highly social inclusive environment is developed in the campus and the college environment is an example for unity in diversity.

The college organizes 'Annual Day Celebrations' regularly as part of which there is 'Cultural Celebrations' where students make performances of various art forms. Cultural Personality development programs such as Art of Living activities for rural development etc. are perennial on the campus so that the students are adequately prepared for the complex nature of cultural and creative challenges in their post academic life. The college observes special days such as Women's Day, World Environment Day, Independence Day, Yoga Day etc., and also, celebrates all festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The staff and students are sensate towards social needs and the institution as a whole in working towards creating a better society. The constitutional obligations the spirit of the constitution are highly respected. The college also committed to respect the value system in the society. In this direction the college conducts several programmes in the nearby village and educate the people in the areas of health and sanitization utilization of voting right etc.

To integrate the intricacies of professional norms and morals and personal conduct for realizing a sense of completeness in the life process, the university offers a course titled "Human values and professional ethics" to the first year students of the B.sc, B.com, B.A programme. Also, to educate the student community on the core construct of constitution, the course titled .

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates all national festivals and birth anniversaries of great Indian personalities. Some of the events are listed below: The Independence Day

The Republic Day

Birth Anniversary of Ambedkar

The National Youth Day

The International Women's Day**International Day of Yoga****The World Environmental Day**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Administrative Reforms 1. Objectives of the Practice: Simplifying the administrative responsibilities of teaching and non teaching staff of the institution.3. The context: Few employees of the college attend the college late and the work schedule either academic or administrative is disturbed and the consequences are made the students and other employees' suffer.4. The Practice: Decentralisation of administration: For all the departments senior and highly qualified person is designated as Head of the Department. He is given the responsibility and powers to run the department in all aspects including academic, innovation and extension activities. He is at liberty to prepare departmental calendar with all activities after through discussions in the departmental meetings.5. Evidence of Success: By introducing this practice, the administration which was completely with the principal is decentralized.6. Problem encountered and resources required: Initially, .Social Skills Enhancement with Earning Program 1. Objectives of Practice: ? To train the students in basic skills regarding sericulture, organic farming, food items preparation etc., ? To train students market the produce made by them ? To train students to develop communication and marketing skills.2. The Context: Students are not aware and not taking interest in learning the basic skills required for growing food and preparing food, they are lacking in better communication and convincing skills.3. The Practice: Five programs are identified

for training and marketing at the college level. They are.1 Organic farming of Vegetables and fruits, 2.. Sweets and Snacks, 3.. Phenyl making and 4. Tutions to school students

File Description	Documents
Best practices in the Institutional website	https://drcsndegreeandpgcollege.ac.in/userfiles/Admn%20Ref.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Vision:

To provide value based, innovative quality education, with quest for excellence to make students skillful, technologically sound to meet global challenges and involve in nation building activities.

Mission:

- 1) To make higher education easily accessible to all.
- 2) To work as catalyst in human resource development and capacity building.
- 3) To inculcate core universal values like truth, righteousness cooperation and mutual understanding
- 4) To provide state of the art technological advancement and innovations.
- 5) To liaison and coordinate with other agencies of higher education.
- 6) This will be made known to all stake holders.

During the year 1992, a pediatrician who has been the first children specialist in the neighbouring three districts of Andhra Pradesh was not satisfied with the type of education to his children. The students were taught the lessons in the

classrooms just to complete the syllabus and notes written by a senior teacher was supplied to the students. They used to mug up the notes without proper understanding and they were not completely learning the subject and not able to communicate well.

File Description	Documents
Appropriate link in the institutional website	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=about&slug=about-institutional
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1. To Conduct Green Audit**
- 2. To Conduct ISO Audit to get certified**
- 3. To Strengthen the Attendance monitoring system for faculty & students**
- 4. To get improved position in NIRF Ranking**
- 5. To strengthen the faculty qualifications**